



Waniora Public School

Discipline Policy

Incorporating
Positive Behaviour for Success



Revised 2013

Waniora Public School Discipline Policy

Objectives - Policy Statement

Good discipline is fundamental to the achievement of Government priorities for the public school system. The *School Discipline Policy* must have strategies and practices to promote positive student behaviour, to recognise student achievement and to manage inappropriate student behaviour.

Context

- Schools and their communities work together to provide quality learning environments which are inclusive, safe and secure and free from bullying, harassment, intimidation and victimisation.
- All students and staff have the right to be treated fairly and with dignity. To achieve this all schools are expected to maintain high standards of discipline.
- When parents enrol their children at public schools they enter into a partnership with the school. This partnership is based on a shared commitment to provide opportunities for students to take responsibility for their actions. Collaboration between school staff, students and parents/carers is an important feature of discipline in government schools.
- The aim of the partnership between school community members and schools is to develop socially responsible young people who are capable of making informed decisions. This is achieved through an effective social, cultural and academic curriculum which caters for the individual needs of students.
- This policy is to be implemented consistent with the *Occupational Health and Safety Policy* ensuring a safe and healthy working and learning environment for staff, students and visitors at school.
- All school must have in place strategies for identifying, reporting and dealing with bullying behaviours consistent with the *Anti-Bullying Plan for Schools - Procedures*.

Strategies to Manage Inappropriate Student Behaviour

The following strategies are designed to support the school and school community to manage consistently and equitably, behaviours that cause concern.

It is expected that teachers will maintain their class management systems and work towards students taking responsibility for their own behaviour. The choices students make will have consequences, both positive and negative. Consideration by executive staff and the principal will ensure that these strategies will take into account factors such as age, individual needs and the developmental level of students.

Instances when students breach the expected behaviours as outlined on the PBS playground/classroom matrix will result in a **Notification of Unacceptable Behaviour** form being issued after receiving three warnings for the same behaviour, a minor referral or a major referral. This will be sent home to inform parents, who are requested to sign the form and return to school. These instances are recorded and tracked on the school database. If a student receives three Notifications of Unacceptable Behaviour within a ten week period they will be placed on Level 1.

Students who engage in inappropriate behaviours will be placed on Levels 1 to 3.

Level 1	Demonstrated unacceptable behaviour
Level 2	Continued behaviours that are unacceptable despite support and intervention from staff and parents.
Level 3	Aggressive/unsafe behaviours There may be cases where the student needs to be removed from the school for a period of time. This allows time for reflection to acknowledge and accept responsibility for changing the behaviour to meet the school's expectations in the future. It also allows time for school personnel to plan appropriate support for the student to assist with successful re-entry. All disciplinary actions are to be managed consistent with the <i>Suspension and Expulsion of School Students - Procedures</i> .

If a student is physically violent, in possession of a firearm, prohibited weapon or knife, or is in possession of a suspected illegal substance they **must** be suspended.

If a student is persistently disobedient, engages in verbal harassment or persistently disrupts the learning of others they **may** be suspended.

Level 1 Demonstrated Unacceptable Behaviour

This level indicates that the student has demonstrated unacceptable behaviour, by breaking school rules over a period of time or, as a result of a serious incident.

Students will be placed on this level after receiving three **Notifications of Unacceptable Behaviour**.

When placed on Level 1:

- Parents will be notified by phone, letter or interview. An interview may be arranged with appropriate school personnel eg. stage supervisor, principal, teacher.

Action will be taken in consultation with the stage supervisor/principal.

- Restitution - eg. apology (written or verbal), reflection sheet
- Removal from the playground at lunch time. This will occur with supervision and may include counselling, rules reminders etc. Time off the playground will be according to stage. Stage 1 students - 1 day, Stage 2 students - 2 days and Stage 3 students - 3 days.
- Behaviour Monitoring Card will be used where students need to have a card signed for all sessions of the day to ensure no escalation of behaviour. The number of days will be staged based or according to individual student needs.
- Learning Support Team referral.
- Students are not able to receive a Behaviour award at Assembly while on a level.

Level 2 Repeated Unacceptable Behaviours

Students are placed on this level as a result of continued and /or serious unacceptable behaviour. This level supports action for students already on Level 1. Should a student who has been placed on Level 1 receive a further **Notification of Unacceptable Behaviour** in the following 5 week period they will move to Level 2.

When placed on Level 2:

- Parents will be notified by phone, letter or interview. An interview will be required with appropriate school personnel eg. stage supervisor, principal, teacher.
- A formal letter will be issued.

Action will be taken in consultation with the stage supervisor and principal.

- Restitution - as appropriate eg. apology, reflection sheet
- Removal from the playground - extended to recess and lunch. Supervision provided by grade supervisor. Time off the playground will be according to stage and individual student needs.
- Behaviour Monitoring card will be used for one week. It is the student's responsibility to ensure the card is available for signing.
- Referral to School Counsellor.
- Withdrawal of school privileges - representative sport, excursions, student leadership positions

(captain, vice captain, house captain, SRC representatives, peacekeepers).

Level 3 **Aggressive /Unsafe Behaviours**

Students are placed on this level for demonstrated behaviour that is continually disruptive, unsafe, illegal, violent or aggressive.

If a student is persistently disobedient, engages in verbal harassment or persistently disrupts the learning of others they **may** be suspended.

According to the *Suspension and Expulsion of School Students - Procedures* a range of student welfare and discipline strategies will have been implemented and documented before a suspension is imposed. Parents will be provided with a formal letter of caution. Suspension will only occur after school based intervention has failed.

Action

- Parents are notified and issued with a formal Suspension Caution letter.
- Restitution as in Level 2.
- Removal from the playground as in Level 2.
- Withdrawal of school privileges.
- Behaviour Monitoring card for 2 weeks.

If a student is physically violent, in possession of a firearm, prohibited weapon or knife, or is in possession of a suspected illegal substance they **must** be suspended.

There may be cases where the student needs to be removed from the school for a period of time. This allows time for reflection to acknowledge and accept responsibility for changing the behaviour to meet the school's expectations in the future. It also allows time for school personnel to plan appropriate support for the student to assist with successful re-entry. All disciplinary actions are to be managed consistent with the *Suspension and Expulsion of School Students - Procedures*. This document must be made available to parents/caregivers when students are suspended. A short suspension of up to 4 days may be imposed for Continued Disobedience or Aggressive Behaviour. A long suspension of up to 20 days may be imposed if the behaviour is very serious or a short suspension has not resolved the issue of inappropriate behaviour.

Action

- Parents are notified and procedures followed according to Departmental guidelines.
- School Counsellor and support staff have input in to a 'Return to School Plan'.
- Withdrawal of school privileges as in Level 2.

Strategies to Recognise and Reinforce Student Achievement

This policy emphasises a positive approach to the management of students and aims to establish, promote and maintain acceptable behaviour. At Waniora Public School students will be:

- recognised and commended for student achievement in all aspects of school life;
- encouraged to foster positive relationships with the local community to promote school and individual achievements; and
- able to have consistent and caring behaviour modelled by staff.

Strategies

- A balanced curriculum with opportunities for students to achieve success recognising varying student capabilities and interests.
- All students will be given support in achieving success by conscientious and committed teaching. Staff will be supported by the provision of quality training and development programs and opportunities.
- Staff will provide positive role models of caring and controlled behaviour.
- Regular contact with parents regarding progress and behaviour will be made.

Student efforts, achievements, attitudes and behaviour may be recognised and rewarded through:

- Praise and encouragement - Intrinsic and extrinsic
- Class teacher rewards based on class rules – see PBS in the classroom awards
- Merit Awards (Orange) - 2 per teacher per week, to be presented at the weekly assembly, and may be curriculum based.
- High Achiever's Awards - 10 Orange Merit Awards
- School Behaviour Awards :
 - **Bronze Certificate** (5 behaviour awards) and a \$2 canteen voucher
 - **Silver Certificate** (15 behaviour awards in total) and a \$5 book club voucher
 - **Gold Certificate** (30 behaviour awards in total) and a gold recipient's morning tea once a semester.
 - **Platinum Certificate** (50 behaviour awards in total) and a movie voucher
- Assembly Commendations (Performances, Academic Achievements, Sporting)
- Ribbons may be presented for excellence as appropriate.
- Presentation Day.

PBS Awards: Playground

- Wani Winners – are given to students for following expected behaviours in the playground, as per PBS playground matrix.
- Wani Wheels – when students receive a Wani Winner, it is recorded on the student's Wani Wheel in the classroom and then placed in the class tub.
- 1st Wani Wheel completed – students receive a PBS wristband and 1 bonus yellow Behaviour award at the weekly assembly.
- 2nd Wani Wheel completed – students receive 2 bonus yellow Behaviour Awards and a photo on the school website.
- 3rd Wani wheel completed – students receive 3 bonus yellow Behaviour awards, PBS Certificate, mention in the Wani Weekly and photo on the school website.
- Wani Winners are counted weekly. 5,000 Wani Winners = a whole school reward.
- Awards are recorded on school database.

PBS Awards: Classroom

- Points / stamps are given to students for following expected behaviours in the classroom, as per PBS classroom matrix.
- Points are recorded on classroom charts and / or using the digital behavior program 'Dojo'.
- When students have received 30 points, they receive 1 yellow Behaviour Award.
- Awards are recorded on school database.

